**WOODBRIDGE TENNIS CLUB COMMITTEE MEETING**

**Minutes of meeting**

**Thursday 13th June 2019**

**7.15 pm at 76 Old Barrack Road, Woodbridge**

1. Attendees: Jon Mansfield (Junior Representative), Simon Carter (Treasurer), Steve Lemon (Chair), Simon Evans (Club Captain), Kurt Goddard (Deputy Chair), Duncan Ford, Marty Thorpe, Adrian Yates (Membership)
2. Apologies for absence (Linda/ Jamie)
3. Minutes of last meeting (Agreed)
4. Safeguarding and equality (Linda – via mail)

* Welfare Officer points - LTA audit at the club on 24th June. Jon and Linda had the pre-meeting and went well. JM
* Open weekend review - helpers wearing t-shirts was definitely a plus as we don’t necessarily know each other.
* I had mentioned using stickers to distinguish those without photo permission. However, even with a smaller number of attendees, this is difficult to organise. If we are only taking a group photo at the end it seems easier to use the permission list. (Would be different if photos are being taken throughout the event). AGREED
* General comments. Lots of positives around the club. The courts seem well used, the atmosphere at the Saturday Open day was really welcoming and lots of questions from those who came. New notice boards look great. Photos for them? SE
* With Rob Rickard on board freeing up some coaching time could we consider trialling short tennis or something similar? I don’t really know anything about it but I’m thinking ‘inclusive’ here. JM
* 4 small pinboards to be hung in the clubhouse for safeguarding material JM

1. Matches update (Simon E)

* Good progress on the notice boards and website.

1. Membership update (Adrian)

Seniors

* 174 of 224 paid
* 6 FOC
* 9 injured
* 2 winter
* 33 unpaid (Adrian to provide name and phone number and split the list between committee members. Script something like: apologies for troubling you but I just wanted to check if you intend to re-join the club this year. If not, can you give me a reason please?) All

Juniors

* 93 of 209 paid
* 22 FOC
* 2 winter
* 92 not paid JM/ AY

Open day offer

* 10 seniors
* 23 juniors

1. Finance update (Simon C)

* Current assets on target to meet future expenditure
* Barker Gotelee and TravelQuest have renewed their sponsorship
* Cornerstone is due in July

1. Café update (Steve)

* Unlikely to re-open before winter
* Draft a mail to members re loan/ donation of furniture and seek input re refreshments situation SL
* Investigate if M&R cabs or Whistlestop café would be prepared to operate the pay & play system (20% fee) until the café re-opens (logistics to be finalised) SL

1. Patio proposal (Duncan)

Level the slabs and infill. Subsequently pressure wash – agreed. DF to provide dates to project manager then seek a volunteer working party DF/ SL

1. Clubhouse/ storage/ upkeep (Adrian/ Jon)

* View is there is sufficient space inside and on the patio if we all store sensibly
* Get laminate notices that public toilets are in the car park SL

1. Court/ lines painting (Adrian)

* Recommended contractor agreed. Work to be undertaken on courts 1-3 22nd Aug to 4th Sept AY
* Member note out when contractor kicked-off and week before commencement JY

1. AOB

* Gate system to be further reviewed JM
* Follow up re the social at the Duck 6th July to be sent if places not filled DF/ JY
* Big tennis weekend 18th/ 19th May attracted some new members and coaching requests
* Consider ‘free time’ for local people to use the courts JM/ AY
* Trial a beginner’s session (30-60 mins) 10.30 Thurs and Sun for the summer. Ask selected regulars to help with this JM
* Discussion re whether there should be an annual membership card or equivalent. Also, whether an item of apparel should be given to new members (and all existing members) JM
* Consider whether we should encourage all match players to wear a club polo shirt (if supported, need to resolve logistics JM/ SE
* Obtain a price for a sandwich board to put on the pavement adjacent to the club to highlight events JM

1. Next Meeting – Thursday 19th Sept 19.15 – same venue.