**WOODBRIDGE TENNIS CLUB COMMITTEE MEETING**

**AGENDA**

**Thursday 12th March 2020**

**7.00 pm at 76 Old Barrack Road, Woodbridge**

**Present** – Steve Lemon, Kurt Goddard, Simon Evans, Marty Thorpe, Duncan Ford, Adrian Yates, Jamie Yates, Jon Mansfield

**Apologies for absence** - Simon Carter, Amy Gilmour

**Minutes of last meeting** (All) - Agreed

**Safeguarding and equality position** (All) – No update

**AGM review** (Jamie) – Minutes to be sent out once hyperlinks have been embedded

**Membership card/ apparel** (Simon E) –

* SE presented the final welcome pack, updated with clothing information for ladies from AGM feedback.
* AY to confirm what info to be sent
* Cards provided by Print for You.
* Marketing sub-committee negotiated a list of discounts for members – all in the Welcome pack.
* SE/JM to sort out kit for JM and AG.
* Membership cards to be written by SE and distributed by Committee and JM

**Membership renewal, calendar and mailchimp** (Jamie) –

* Use typeform et al to capture membership JY
* Ask new members where the heard about us.
* Online Calendar – JY to investigate.
* RG to sort out mailchimp for communication

**Junior tennis** (Amy) – Not present, JM to discuss ideas

**Cafe update** (Steve) –

* No pay and play at this stage.
* We need to get wi-fi **JY**
* Patio furniture – more has been brought down – if we need more ask members if they have anything spare.
* Keep using Barry for cleaning.
* No progress on the lease.

**Matters arising not covered elsewhere** -

* Garden to be updated at the end of March.
* Pavilion light to be upgraded shortly **MT**
* Hang the floodlight key inside the pavilion on large object **AY**
* Replace Pavilion door lock **JY**
* De-fib case needs to be bought **JY**
* Big Tennis Weekend – 2 junior sessions and 1 adult session. **JM to discuss with RG**
* JY to order new balls

**Next Meeting** – June 11th at Kurt’s house